

TOWN OF PRINCETON MA  
Princeton Advisory Committee  
Meeting Minutes  
September 21st, 2016

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AB members in attendance: John Shipman, Jimmy O'Coin, Wayne Adams, George Handy, Bill Lawton, Dave Cruise

BOS members in attendance: (joined at 7PM) Stan Moss, Jon Fudeman

**Advisory Committee Agenda**

- Approval of Minutes
- Approve Agenda
- Vote for AC Chair and Secretary
- Discuss town Broadband Next Steps
- Discuss Chapter 70 Next Steps and Strategy
- Capital Planning
- Long Term Debt Planning
- Facilities Planning Update
- FY18 Budget Planning

Meeting started at 5:00 PM

**AC Meeting**

- Wayne motioned for the AC meeting minutes for Sept 6, Sept 7, and Sept 13 be approved. Seconded by John. 4-Yes, 0-No, 1-Abstain.
- George led a discussion on the Advisory Committee taking up Capital Improvement Planning. The town's last effort was led by former Town Administrator John LeBeaux. Due to town project priorities and personnel changes, Capital Planning had been back burnered for two years, and now BOS/TA desire AC to take this planning task on. George recommended that the TA move forward with Capital Request forms being sent in late September and be returned by early November. The desired outcome is to build a rolling 5-year plan of capital expenditures that are smoothed out.
- AC requests the BOS and AC work collaboratively on budget formation before we progress into budget reviews and finalization. Timetable wise, AC foresees joint meetings starting in October/November, ahead of the January-April Budget review/finalization for ATM cycle. The formation process would focus on the departments with the larger budgets and big ticket items such as highway, police, fire, etc...
  - John Shipman motioned that the AC request the TA/BOS to develop and share the FY18 budget timeline by mid-October at the latest, to build-in a series of joint meetings of the AC/BOS for budget formation and common objective setting spanning the months of October-December. Seconded George. Vote 6-Yes, 0-No, 0-Abstain
  - This motion was recapped later in the meeting when BOS Stan Moss Chair joined the AC meeting

- Jimmy O'Coin motioned for executive officers for this fiscal year Chair – John Shipman; Vice Chair – George Handy; Secretary – Wayne Adams ; Alternate Secretary – Bill Lawton. George Handy seconded. 6-Yes, 0-No, 0-Abstain
- Chapter 70 discussion recapped the \$3M remedy efforts over the past year plus in appealing to the Legislative approach and Executive Office approach, with no results or commitments. AC and BOS to have follow-up discussion to review other viable options such as a Legal approach.
- Other topics in the agenda not covered in this meeting to be scheduled in subsequent meetings as part of Unfinished Business.
- AC will begin regular scheduled meetings every-other week from October through May ATM. And schedule additional meetings as needed for special projects.

Meeting Adjourned at 7:30PM

**Handouts**

- none

Wayne M. Adams, AB Member